



Bethel Township Board of Trustees
January 9, 2024
Regular Business Meeting Agenda

I. CALL TO ORDER: Presiding:
Roll call: Zoning Director Arnold Int Fire Chief Schiebrel Fiscal Officer Ross
Trustee vanHaaren Trustee Reese Trustee Dick

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF MINUTES

A. None.

IV. STAFF REPORTS

- A. Report from Miami County Sheriff's Deputy (if available)
B. Report from Soil and Water
C. Report from Fire Department - Josh Schiebrel, Interim Fire Chief
D. Report from Planning & Zoning - Mike Arnold, Zoning Director
E. Report from the Township Administrator - Mike Arnold, Assistant to the Township Administrator

V. TRUSTEE REPORTS - Trustee vanHaaren - Trustee Reese - Trustee Dick

VI. DISCUSSION ITEMS

- A. Visiting Fiscal Officer
B. Electronic payments and warrants
C. Other:

VII. PUBLIC COMMENTS on items on the Agenda

VIII. ACTION ITEMS

- A. RESOLUTION #24-01-003: A RESOLUTION ELECTING JULIE REESE PRESIDENT OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY
Motioned by seconded by
Vote: Trustee vanHaaren Trustee Reese Trustee Dick
B. RESOLUTION #24-01-004: A RESOLUTION ELECTING KAMA DICK VICE PRESIDENT OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY
Motioned by seconded by
Vote: Trustee vanHaaren Trustee Reese Trustee Dick

- C. **RESOLUTION #24-01-005:** A RESOLUTION TO APPOINT CATHY FORTUNATO AS ASSISTANT TO THE FISCAL OFFICER AS AUTHORIZED BY SECTION 507.021 OF THE OHIO REVISED CODE
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- D. **RESOLUTION #24-01-006:** A RESOLUTION TO APPOINT THE PRESIDENT OF THE BOARD OF TRUSTEES AS ACTING TOWNSHIP ADMINISTRATOR AS AUTHORIZED BY SECTION 505.031 OF THE OHIO REVISED CODE
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- E. **RESOLUTION #24-01-007:** A RESOLUTION ESTABLISHING THE SALARIES FOR THE TRUSTEES AND FISCAL OFFICER FOR YEAR 2024, IN ACCORDANCE WITH SECTION 505.24 AND SECTION 507.09 OF THE OHIO REVISED CODE
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- F. **RESOLUTION #24-01-008:** A RESOLUTION SETTING THE TIMES, DATES, AND PLACES FOR MEETINGS OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY, FOR CALENDAR YEAR 2024
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- G. **RESOLUTION #24-01-009:** A RESOLUTION SELECTING OTARMA AS THE INSURANCE CARRIER AND PLAN FOR THE TOWNSHIPS LIABILITY, AUTOMOBILE LIABILITY, WRONGFUL ACTS COVERAGE, AUTOMOBILE PHYSICAL AND PROPERTY COVERAGE FOR 2024, AS WELL AS AUTHORIZING THE EXPENDITURE OF TOWNSHIP FUNDS FOR SAID PLAN AND AUTHORIZING THE ADMINISTRATOR TO EXECUTE ALL DOCUMENTS ASSOCIATED WITH THE PLAN ON BEHALF OF THE BOARD OF TRUSTEES
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- H. **RESOLUTION #24-01-010:** A RESOLUTION AUTHORIZING THE PAYMENT OF DUES TO THE MIAMI VALLEY REGIONAL PLANNING COMMISSION IN ACCORDANCE WITH SECTION 505.70 OF THE OHIO REVISED CODE AT A COST OF \$2521.74
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- I. **RESOLUTION #24-01-011:** A RESOLUTION APPOINTING TRUSTEE REESE AS REPRESENTATIVE AND TRUSTEE DICK AS ALTERNATE TO THE MIAMI VALLEY REGIONAL PLANNING COMMISSION
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- J. **RESOLUTION #24-01-012:** A RESOLUTION APPOINTING MIKE ARNOLD AS REPRESENTATIVE TO THE TECHNICAL ADVISORY COMMITTEE OF THE MIAMI VALLEY REGIONAL PLANNING COMMISSION
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- K. **RESOLUTION #24-01-013:** A RESOLUTION APPOINTING TRUSTEE DICK AS REPRESENTATIVE AND TRUSTEE REESE AS ALTERNATE REPRESENTATIVE TO THE MIAMI COUNTY COUNCIL
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- L. **RESOLUTION #24-01-014:** A RESOLUTION APPOINTING TRUSTEE VANHAAREN AND TRUSTEE DICK AS REPRESENTATIVES TO THE BETHEL TOWNSHIP VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- M. **RESOLUTION #24-01-015:** A RESOLUTION DESIGNATING BETHEL WEST CEMETERY AND FRIENDSHIP PARK AS THE DESIGNATED DEBRIS COLLECTION SITES FOR BETHEL TOWNSHIP AS REQUIRED BY THE MIAMI COUNTY DEBRIS MANAGEMENT PLAN
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- N. **RESOLUTION #24-01-016:** A RESOLUTION DESIGNATING MIKE ARNOLD AS THE DEBRIS MANAGER FOR BETHEL TOWNSHIP AS REQUIRED BY THE MIAMI COUNTY DEBRIS MANAGEMENT PLAN
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- O. **RESOLUTION #24-01-017:** A RESOLUTION ASSIGNING VARIOUS DUTIES FOR TRUSTEES AND STAFF FOR THE YEAR 2024
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- P. **RESOLUTION #24-01-018:** A RESOLUTION AUTHORIZING A CHANGE TO THE HEALTH SAVINGS ACCOUNT PAYMENT SCHEDULE
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- Q. **RESOLUTION #24-01-019:** A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO UPDATE THE OHIO CHECKBOOK ON A MONTHLY BASIS TO ENSURE TIMELY TRANSPARENCY OF EXPENDITURES FOR THE TAXPAYERS
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

- R. **RESOLUTION #24-01-020:** A RESOLUTION APPOINTING TRUSTEE DICK AS LIAISON FOR THE PURPOSE OF ANNEXATION DISCUSSIONS WITH THE CITY OF HUBER HEIGHTS
 Motioned by _____ seconded by _____
 Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

IX. **PUBLIC COMMENTS** on any topic

X. **ANNOUNCEMENTS**

- January 10 Deadline to apply for open Zoning Board seats – send an email to mike.arnold@betheltownship.org indicating your interest
- January 15 Township Offices will be closed in observance of the Martin Luther King Holiday
- January 25 BZA Meeting 6:30pm*/~~Zoning Commission at 7:30pm~~
- January 30 Trustee Workshop Meeting, Township Meeting Room, 7:00pm
- February 6 Trustee Regular Business Meeting, Township Meeting Room, 7:00pm
- February 7 Historical Society Meeting, Township Meeting Room, 7:00pm
- February 22 BZA Meeting 6:30pm*/Zoning Commission at 7:30pm*
- February 27 Trustee Workshop Meeting, Township Meeting Room, 7:00pm

* indicates a meeting will be held only if needed

XI. **MOTION TO ENTER INTO EXECUTIVE SESSION**

A. Pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's official duties or for the elected official's removal from office.

Motion for the purpose of compensation of a public employee or official.

Motioned by _____ seconded by _____
Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

Time in Executive Session: _____
Return to regular session time: _____

XII. **ADJOURNMENT** motioned by _____ seconded by _____
Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____
Time: _____

Fire Department Report January 9, 2024

| | Incident Type | Alarm Date | Aided Agency Name |
|----------------------------|--|---------------------|--------------------------------------|
| Mutual aid given | | | |
| | EMS call, excluding vehicle accident with injury | 11/24/2023 1:51 PM | Tipp City EMS Division |
| | Dispatched & canceled en route | 11/25/2023 9:09 AM | Elizabeth Township Fire Department |
| | Dispatched & canceled en route | 11/25/2023 11:49 AM | Dispatch Error |
| | Dispatched & canceled en route | 11/29/2023 6:06 PM | New Carlisle Fire Division (City of) |
| | Dispatched & canceled en route | 12/12/2023 12:09 PM | Elizabeth Township Fire Department |
| | Dispatched & canceled en route | 12/13/2023 4:27 PM | Huber Heights Fire Division |
| | EMS call, excluding vehicle accident with injury | 12/26/2023 11:03 AM | Bethel Twp Fire Dept Clark Co. |
| | EMS call, excluding vehicle accident with injury | 12/28/2023 3:56 PM | Huber Heights Fire Division |
| Mutual aid received | | | Aiding Agency Name |
| | Building fire | 11/30/2023 5:00 AM | Tipp City EMS Division |
| | Building fire | 11/30/2023 5:00 AM | New Carlisle Fire Division (City of) |
| | Building fire | 11/30/2023 5:00 AM | Bethel Twp Fire Dept Clark Co. |
| | EMS call, excluding vehicle accident with injury | 12/31/2023 2:37 PM | Tipp City EMS Division |

| Incident Type Details | 2023-11-01 | 2023-12-01 | Total |
|--|------------|------------|-----------|
| 322 - Motor vehicle accident with injuries | 3 | 1 | 4 |
| 500 - Service Call, other | 1 | 0 | 1 |
| 138 - Off-road vehicle or heavy equipment fire | 1 | 0 | 1 |
| 300 - Rescue, EMS incident, other | 1 | 1 | 2 |
| 611 - Dispatched & canceled en route | 5 | 3 | 8 |
| 321 - EMS call, excluding vehicle accident with injury | 14 | 36 | 50 |
| 132 - Road freight or transport vehicle fire | 1 | 0 | 1 |
| 151 - Outside rubbish, trash or waste fire | 1 | 0 | 1 |
| 100 - Fire, other | 1 | 0 | 1 |
| 320 - Emergency medical service incident, other | 1 | 1 | 2 |
| 111 - Building fire | 1 | 0 | 1 |
| 324 - Motor vehicle accident with no injuries. | 1 | 1 | 2 |
| 311 - Medical assist, assist EMS crew | 0 | 1 | 1 |
| 600 - Good intent call, other | 0 | 2 | 2 |
| 746 - Carbon monoxide detector activation, no CO | 0 | 1 | 1 |
| Total | 31 | 47 | 78 |

| Month | Mutual Aid Given | Mutual Aid Received |
|-----------------|------------------|---------------------|
| November | 3 | 1 |
| December | 4 | 1 |



TRUSTEE MEETING JANUARY 9, 2024
Planning & Zoning Report

Since the last Trustee meeting, the following zoning certificate applications have been received

N/A

Since the last Board of Zoning Appeals (BZA) meeting, the following application is in process

V-01-24: A variance request from Rob Hull at 8180 Palmer Rd, New Carlisle, OH 45344, for a 2,000sf accessory structure. Miami County Parcel # A01-053700.

Since the last Zoning Commission (ZC) meeting, following zoning amendment applications are in process

N/A

YEAR TO DATE (2024):

Certificates issued in 2024: 0

Declarations received in 2024: 0

Variances requested in 2024: 1

Variances approved in 2024: TBD

Conditional Use requested in 2024: 0

Conditional Use approved in 2024: 0

Zoning Amendments requested in 2024: 0

Zoning Amendments approved in 2024: 0

BOARDS & COMMISSIONS

MIAMI COUNTY PLANNING COMMISSION:

January 16, 2024, at 7:00PM

BETHEL TOWNSHIP BOARD OF ZONING APPEALS (BZA):

January 25, 2024, at 6:30PM

BETHEL TOWNSHIP ZONING COMMISSION (ZC)

N/A

Administrator's Report for January 9, 2024

General

There are 18 resolutions on the agenda this evening.

The first two resolutions set the board President and Vice-President.

The next resolution appoints an assistant to the Fiscal Officer and the following approves the President of the Board to be the acting Township Administrator.

The next two resolutions set the salaries for the Trustees and Fiscal Officer for 2024 and the meeting dates for 2024.

The next one sets our insurance company and authorizes to pay their invoice.

The next eight are organizational items for 2024 including MVRPC membership and reps, County Council Reps, debris sites and managers, and various duties of the Trustees, Fiscal Officer and Staff.

Following that is a resolution to change the Health Savings Account (HSA) payment schedule, a resolution to authorize updating Ohio Checkbook more frequently, and a resolution to appoint an annexation liaison.



RESOLUTION #24-01-003

**A RESOLUTION ELECTING JULIE REESE PRESIDENT OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP,
MIAMI COUNTY**

WHEREAS, the Board of Trustees of Bethel Township have customarily organized themselves at the first business meeting of each year. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County, that the Board of Trustees elects Trustee Julie Reese President of the Board of Trustees of Bethel Township for a term ending at the next re-organization of the Board of Trustees of Bethel Township, Miami County.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-003** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-004

**A RESOLUTION ELECTING KAMA DICK VICE PRESIDENT OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP,
MIAMI COUNTY**

WHEREAS, the Board of Trustees of Bethel Township have customarily organized themselves at the first business meeting of each year. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County, that the Board of Trustees elects Trustee Kama Dick Vice President of the Board of Trustees of Bethel Township for a term ending at the next re-organization of the Board of Trustees of Bethel Township, Miami County.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-004** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-005

A RESOLUTION TO APPOINT CATHY FORTUNATO AS ASSISTANT TO THE FISCAL OFFICER AS AUTHORIZED BY SECTION 507.021 OF THE OHIO REVISED CODE

WHEREAS, Deborah Watson has resigned from the position of Bethel Township Fiscal Officer effective December 31, 2023; **AND**

WHEREAS, the newly appointed Bethel Township Fiscal Officer has determined an immediate need to hire an assistant to help with payroll processing, year-end processing, budget/appropriations preparation, and other financial tasks in order to ensure uninterrupted service for the Township; **AND**

WHEREAS, this Fiscal Officer has the authority under 507.021 to appoint such a position and set the compensation for the position; **AND**

WHEREAS, the Fiscal Officer has selected Cathy Fortunato to fill this position at a rate of \$19.65 per hour not to exceed 30 hours per week on average; **AND**

WHEREAS, the position will not be eligible for paid holidays, paid vacation, Township sponsored healthcare, or bonuses (one time supplement pay). **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County, that the Board of Trustees appoints Cathy Fortunato as assistant to the Fiscal Officer pursuant to Section 507.021 of the Ohio Revised Code.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-005** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-006

A RESOLUTION TO APPOINT THE PRESIDENT OF THE BOARD OF TRUSTEES AS ACTING TOWNSHIP ADMINISTRATOR AS AUTHORIZED BY SECTION 505.031 OF THE OHIO REVISED CODE

WHEREAS, James Andrew Ehrhart has retired from the position of Bethel Township Administrator, effective December 31, 2023; **AND**

WHEREAS, Ohio Revised Code section 505.031 allows for the President of the Board, with the approval of the Board, to act as Township Administrator; **AND**

WHEREAS, the acting Township Administrator shall perform or delegate performance of all duties of such township office, until such time as the Board appoints a new Township Administrator to fill the vacancy; **AND**

WHEREAS, the President of the Board shall receive zero (\$0.00) salary as compensation for acting as Township Administrator. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County, that the Board of Trustees approves the President of the Board to act as Township Administrator until a new Township Administrator is appointed to fill the vacancy.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-006** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-007

A RESOLUTION ESTABLISHING THE SALARIES FOR THE TRUSTEES AND FISCAL OFFICER FOR YEAR 2024, IN ACCORDANCE WITH SECTION 505.24 AND SECTION 507.09 OF THE OHIO REVISED CODE

WHEREAS, the salaries of the Board of Trustees of Bethel Township, Miami County is established in Section 505.24 of the Ohio Revised Code; **AND**

WHEREAS, the salary of the Fiscal Officer of the Board of Trustees of Bethel Township, Miami County is established by Section 507.09 of the Ohio Revised Code. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County, that the salaries of the Trustees be set at \$19,572 per year.

BE IT FURTHER RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the salary of the Fiscal Officer Ross be set at \$29,799 per year.

BE IT FURTHER RESOLVED, by the Board of Trustees of Bethel Township, Miami County that this Resolution be approved retroactively to January 1, 2024.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-007** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-008

A RESOLUTION SETTING THE TIMES, DATES, AND PLACES FOR MEETINGS OF THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP, MIAMI COUNTY, FOR CALENDAR YEAR 2024

WHEREAS, the Board of Trustees of Bethel Township, Miami County, are required through the Ohio Revised Code to annually announce the schedule of meetings for the calendar year; **AND**

WHEREAS, the Board of Trustees does not wish to meet the same dates as Bethel School Board meets, nor do they wish to meet on election days. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the Board of Trustees of Bethel Township, Miami County shall meet on the following dates for the calendar year 2024:

- January 9, 2024 Regular Business Meeting, 7:00pm
- January 30, 2024 Workshop Meeting, 7:00pm
- February 6, 2024 Regular Business Meeting, 7:00pm
- February 27, 2024 Workshop Meeting, 7:00pm

- March 5, 2024 Regular Business Meeting, 7:00pm
- March 26, 2024 Workshop Meeting, 7:00pm

| | |
|--------------------|---|
| April 2, 2024 | Regular Business Meeting, 7:00pm |
| April 30, 2024 | Workshop Meeting, 7:00pm |
| May 7, 2024 | Regular Business Meeting, 7:00pm |
| May 28, 2024 | Workshop Meeting, 7:00pm |
| June 4, 2024 | Regular Business Meeting, 7:00pm |
| June 25, 2024 | Workshop Meeting, 7:00pm |
| July 2, 2024 | Regular Business Meeting, 7:00pm |
| July 30, 2024 | Workshop Meeting, 7:00pm |
| August 6, 2024 | Regular Business Meeting, 7:00pm |
| | Note: this could be a special election day |
| August 27, 2024 | Workshop Meeting, 7:00pm |
| September 3, 2024 | Regular Business Meeting, 7:00pm |
| September 24, 2024 | Workshop Meeting, 7:00pm |
| October 1, 2024 | Regular Business Meeting, 7:00pm |
| October 29, 2024 | Workshop Meeting, 7:00pm |
| November 4, 2024 | Regular Business Meeting, 7:00pm |
| | Note: Nov 5 is an election day |
| November 26, 2024 | Workshop Meeting, 7:00pm |
| December 3, 2024 | Regular Business Meeting, 7:00pm |
| December 30, 2024 | Workshop Meeting, 7:00pm |
| | Note: moved to Monday due to New Year's Eve |

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the Board of Trustees of Bethel Township, Miami County shall meet on the following date as the first meeting for calendar year 2025:

January 7, 2025 Regular Business Meeting, 7:00pm

BE IT FURTHER RESOLVED, by the Board of Trustee of Bethel Township, Miami County that a copy of this Resolution be transmitted to media outlets providing service to Bethel Township, Miami County.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-008** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date

RESOLUTION #24-01-009

A RESOLUTION SELECTING OTARMA AS THE INSURANCE CARRIER AND PLAN FOR THE TOWNSHIPS LIABILITY, AUTOMOBILE LIABILITY, WRONGFUL ACTS COVERAGE, AUTOMOBILE PHYSICAL AND PROPERTY COVERAGE FOR 2024, AS WELL AS AUTHORIZING THE EXPENDITURE OF TOWNSHIP FUNDS FOR SAID PLAN AND AUTHORIZING THE ADMINISTRATOR TO EXECUTE ALL DOCUMENTS ASSOCIATED WITH THE PLAN ON BEHALF OF THE BOARD OF TRUSTEES

WHEREAS, the Board of Trustees of Bethel Township, Miami County, Ohio, deems it necessary and advisable to obtain and maintain legal and automobile liability insurance; **AND**

WHEREAS, Bethel Township has historically obtained legal liability, automobile liability, wrongful acts coverage, automobile physical and property coverage through the Ohio Township Association Risk Management Authority (OTARMA). **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County, Ohio, that the Board of Trustees of Bethel Township authorizes an expenditure in the amount not to exceed \$30,000 to the Ohio Township Association Risk Management Authority for legal liability, automobile liability, wrongful acts coverage, automobile physical and property coverage.

BE IT FURTHER RESOLVED, that the Township Administrator is authorized to execute the agreement on behalf of the Board of Trustees of Bethel Township.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-009** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-010

A RESOLUTION AUTHORIZING THE PAYMENT OF DUES TO THE MIAMI VALLEY REGIONAL PLANNING COMMISSION IN ACCORDANCE WITH SECTION 505.70 OF THE OHIO REVISED CODE AT A COST OF \$2,521.74

WHEREAS, Section 505.70 of the Ohio Revised Code permits a Board of Trustees of a Township to pay dues to a public or private organization that administers programs established by the Congress of the United States; **AND**

WHEREAS, the Miami Valley Regional Planning Commission has been established as the Metropolitan Planning Organization for the Region charged with administrating specific transportation programs throughout the Region; **AND**

WHEREAS, the Board of Trustees of Bethel Township, Miami County through this Resolution authorizes the payment of dues to the Miami Valley Regional Planning Commission for the year 2024. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that the Board of Trustees is authorized to pay the dues to the Miami Valley Regional Planning Commission, in accordance with Section 505.70 of the Ohio Revised Code at a cost of \$2,521.74.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-010** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-011

A RESOLUTION APPOINTING TRUSTEE REESE AS REPRESENTATIVE AND TRUSTEE DICK AS ALTERNATE TO THE MIAMI VALLEY REGIONAL PLANNING COMMISSION

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted Resolution #24-01-010 authorizing the payment of dues to the Miami Valley Regional Planning Commission; **AND**

WHEREAS, the Miami Valley Regional Planning Commission allows their members to appoint a representative and alternate to the Miami Valley Regional Planning Commission. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Trustee Reese be appointed as representative to the Miami Valley Regional Planning Commission and Trustee Dick as alternate to the Miami Valley Regional Planning Commission.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-011** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-012

A RESOLUTION APPOINTING MIKE ARNOLD AS REPRESENTATIVE TO THE TECHNICAL ADVISORY COMMITTEE OF THE MIAMI VALLEY REGIONAL PLANNING COMMISSION

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted Resolution #24-01-010 authorizing the payment of dues to the Miami Valley Regional Planning Commission; **AND**

WHEREAS, the Miami Valley Regional Planning Commission allows their members to appoint a representative to the Technical Advisory Committee of the Miami Valley Regional Planning Commission. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Mike Arnold be appointed to the Miami Valley Regional Planning Commission of the Miami Valley Regional Planning Commission.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-012** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-013

A RESOLUTION APPOINTING TRUSTEE DICK AS REPRESENTATIVE AND TRUSTEE REESE AS ALTERNATE REPRESENTATIVE TO THE MIAMI COUNTY COUNCIL

WHEREAS, the Board of Trustees of Bethel Township, Miami County is authorized to appoint a representative and an alternate to the Miami County Council. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Trustee Dick be appointed as representative, and Trustee Reese be appointed alternate representative to the Miami County Council.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-013** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-014

A RESOLUTION APPOINTING TRUSTEE VANHAAREN AND TRUSTEE DICK AS REPRESENTATIVES TO THE BETHEL TOWNSHIP VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND

WHEREAS, the Board of Trustees of Bethel Township, Miami County is authorized through Section 146.03 and 146.04 of the Ohio Revised Code to appoint two (2) representatives to the Volunteer Firefighters' Dependents Fund. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County that Trustees vanHaaren and Dick are appointed as representatives to the Bethel Township Volunteer Firefighters' Dependents Fund.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-014** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-015

A RESOLUTION DESIGNATING BETHEL WEST CEMETERY AND FRIENDSHIP PARK AS THE DESIGNATED DEBRIS COLLECTION SITES FOR BETHEL TOWNSHIP AS REQUIRED BY THE MIAMI COUNTY DEBRIS MANAGEMENT PLAN

WHEREAS, Miami County has put in place a Debris Management Plan incorporated under the Emergency Operations plan to handle debris if a disaster occurs in Miami County; **AND**

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted the Miami County Debris Management Plan on January 26, 2010 through their approval of Resolution #10-01-025, acknowledging Bethel Township as an active participant of the Miami County Debris Management Plan which gives Bethel Township eligibility for reimbursement of funds for such disasters; **AND**

WHEREAS, the Bethel Township Board of Trustees does not have another active Debris Management Plan that is comprehensive and meets the Federal Emergency Management Agency Guidelines; **AND**

WHEREAS, the Board of Trustees must annually designate a site(s) for storm debris collection; **AND**

WHEREAS, the Board of Trustees must designate a site(s) for the collection of storm debris to satisfy the requirements of the Miami County Debris Management Plan. **THEREFORE**

BE IT RESOLVED, by the Bethel Township Board of Trustees, that the rear of Bethel West Cemetery and Friendship Park be the designated debris collection sites for the Township’s collection of debris as required by the Miami County Debris Management Plan.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-015** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-016

A RESOLUTION DESIGNATING MIKE ARNOLD AS THE DEBRIS MANAGER FOR BETHEL TOWNSHIP AS REQUIRED BY THE MIAMI COUNTY DEBRIS MANAGEMENT PLAN

WHEREAS, Miami County has put in place a Debris Management Plan incorporated under the Emergency Operations plan to handle debris if a disaster occurs in Miami County; **AND**

WHEREAS, the Board of Trustees of Bethel Township, Miami County adopted the Miami County Debris Management Plan on January 26, 2010 through their approval of Resolution #10-01-025, acknowledging Bethel Township as an active participant of the Miami County Debris Management Plan which gives Bethel Township eligibility for reimbursement of funds for such disasters; **AND**

WHEREAS, the Bethel Township Board of Trustees does not have another active Debris Management Plan that is comprehensive and meets the Federal Emergency Management Agency Guidelines; **AND**

WHEREAS, the Bethel Township Board of Trustees must annually designate the Township Administrator or Assistant Township Administrator as their debris manager, **AND**

WHEREAS, the Bethel Township Administrator or Assistant Township Administrator shall be designated as the Debris Manager for Bethel Township. **THEREFORE**

BE IT RESOLVED, by the Bethel Township Board of Trustees, that Mike Arnold shall be the Township’s designated debris manager as required by the Miami County Debris Management Plan.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-016** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-017

A RESOLUTION ASSIGNING VARIOUS DUTIES FOR TRUSTEES AND STAFF FOR THE YEAR 2024

WHEREAS, Bethel Township strives to operate as effectively as possible and to delegate duties throughout trustees and staff; **AND**

WHEREAS, the Board of Trustees of Bethel Township, Miami County has decided that the following assignments shall be given to Trustees, Fiscal Officer and Staff:

- Facilitating ditch petitions with the county, drainage issues brought by residents: Trustee Dick and Trustee Reese
- Miami County Engineer liaison: Trustee Dick
- ODOT liaison: Trustee Dick
- Writing quarterly Newsletter, which includes meeting info, current issues, changes in operations/rules, recent zoning activity, and various tips and reminders: Trustee Reese and alternate Trustee Dick
- Maintain Township social media sites: Trustee Dick and alternate Assistant Administrator Arnold
- Maintain Township website: Trustee Reese and alternate Assistant Administrator Arnold
- TextMyGov: Trustee Reese and alternate Assistant Administrator Arnold
- Bethel Local School Board liaison: Trustee Reese
- Roadway Issues (complaints, maintenance, plowing etc.): Trustee Dick
- Sheriff Contract (negotiations, meetings, etc)- Trustee vanHaaren

THEREFORE BE IT RESOLVED, by the Bethel Township Board of Trustees, that the above assigned duties be designated to the person(s) assigned to the task.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-017** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-018

A RESOLUTION AUTHORIZING A CHANGE TO THE HEALTH SAVINGS ACCOUNT PAYMENT SCHEDULE

WHEREAS, the Board of Trustees of Bethel Township, Miami County, offers Health Savings Account (HSA) contributions for eligible employees who participate in the Township’s healthcare plan; **AND**

WHEREAS, currently the HSA amount, when approved, is paid in a lump sum on or around June 1 of each year for employees who partake in Township healthcare; **AND**

WHEREAS, those employees who begin employment between January 1 and May 31 receive the HSA amount twice in their first year which causes the employee’s HSA account to be overfunded for IRS purposes and those employees who begin employment between June 1 and December 31 receive an HSA amount for the entire year which can cause the employee’s HSA account to be overfunded for IRS purposes; **AND**

WHEREAS, the current HSA payment schedule allows for an employee to receive the entire HSA lump sum amount then cancel their healthcare plan at any time thereafter. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County, that the Board of Trustees authorizes a change to the HSA payment schedule, effective June 1, 2024, whereby HSA payments, when approved via resolution, are paid quarterly on the last business day of each calendar quarter (March, June, September, December), in arrears.

BE IT FURTHER RESOLVED, that the employee will be eligible for an HSA payment only under the conditions that s/he is employed by the Township on the date the payment occurs and s/he has been continuously enrolled in the Township healthcare plan since the beginning of the calendar quarter. When employment begins in the middle of a quarter, the HSA payment will be prorated for that quarter.

Motion by Trustee _____; seconded by Trustee _____
Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-018** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.

Rhonda Ross
Fiscal Officer, Bethel Township, Miami County

Date



RESOLUTION #24-01-019

A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO UPDATE THE OHIO CHECKBOOK ON A MONTHLY BASIS TO ENSURE TIMELY TRANSPARENCY OF EXPENDITURES FOR THE TAXPAYERS

WHEREAS, the Board of Trustees of Bethel Township, Miami County, currently has authorized the Fiscal Officer to update Ohio Checkbook after each audit is completed; **AND**

WHEREAS, the Board of Trustees of Bethel Township, Miami County, believes wholeheartedly in fiscal transparency; **AND**

WHEREAS, the newly elected Fiscal Officer of Bethel Township, Miami County, agrees a monthly posting is appropriate. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County, that the Board of Trustees requests the Fiscal Officer to provide updates to the Ohio Checkbook on a monthly basis beginning no later than June, 2024.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-019** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.



RESOLUTION #24-01-020

A RESOLUTION APPOINTING TRUSTEE DICK AS LIAISON FOR THE PURPOSE OF ANNEXATION DISCUSSIONS WITH THE CITY OF HUBER HEIGHTS

WHEREAS, the Board of Trustees of Bethel Township, Miami County, desires to have a Trustee liaison for all legal matters pertaining to annexation; **AND**

WHEREAS, the Board has selected Trustee Dick to be the liaison to work with our attorney(s), other Township representative(s), and the city of Huber Heights and to report back to the Bethel Township Trustees any negotiations, discussions, and strategy for potential future discussions. **THEREFORE**

BE IT RESOLVED, by the Board of Trustees of Bethel Township, Miami County, that the Board of Trustees appoints Trustee Dick as liaison for the purpose of annexation issues and possible negotiations with the city of Huber Heights.

BE IT FURTHER RESOLVED, by the Board of Trustees of Bethel Township, Miami County, that this resolution supersedes resolution #22-02-025 appointment of a previous liaison.

Motion by Trustee _____; seconded by Trustee _____

Vote: Trustee vanHaaren _____ Trustee Reese _____ Trustee Dick _____

CERTIFICATE OF RECORDING OFFICER

I, Rhonda Ross, do hereby certify that the foregoing is a true and correct copy of **RESOLUTION #24-01-020** adopted by the Board of Trustees of Bethel Township, Miami County on the **9TH DAY OF JANUARY, 2024**, and that I am duly authorized to execute this certificate.